**外国（地区）非企业经济组织常驻代表机构变更申报表（表4）**

**Application Form for Personnel of Representative Offices of Foreign（Region）Non-enterprise Economic Organizations (Form 4)**

填表日期(Date of Filling in)：

|  |  |  |  |
| --- | --- | --- | --- |
| 机构名称： | | | |
| Name of the Representative Office： | | | |
| 机构地址： | | | |
| Address of the Representative Office： | | | |
| 电话(Telephone)： | | 传真(Fax)： | |
| 邮编(Post Code) | | | |
| 申报变更内容(Content of Amendment) | | | |
| 1. 变更代表处首席代表/地址/名称/一般代表/业务范围（具体）：   2．增加一般代表： 3．免去一般代表：  4．撤消北京代表处： | | | |
| 人员变更时填写以下内容(Please complete the following if apply for personnel amendment) | | | |
| 首席代表或代表的姓名： | | | |
| Name of the Chief Representative or Representative： | | | |
| 性别: | 出生日期和地点: | |  |
| Sex: | Date and Place of Birth: | |
| 国籍: | 职务: | |
| Nationality: | Position: | |
| 来华日期（Date of Arrival in China）： | | |

注：申请变更时填写此表，一式二份，中英文对照。Note: This form is to be completed in duplicate when applying for the amendment of the representative office in both Chinese and English.